

## Coordinator Course 2023 Requirements

**EMS Course Coordinator Candidates must attest they meet these requirements below before registering for this course. If you do not think you qualify, please consult with DSHS before registering.**

### REQUIREMENTS FOR EMS COURSE COORDINATOR CERTIFICATION:

1. Must hold a current Texas EMS Instructor certification.

#### Basic Course Coordinators Must Meet The Following:

1. have been a certified EMS instructor for at least two consecutive years;
2. have documented not less than 120 hours of instruction for initial EMS certificants; or have successfully conducted an EMT-Basic course;
3. submit documentation of positive evaluations as a certified instructor.
4. be affiliated with and operate under the supervision of a licensed provider, an EMS medical director, a teaching hospital, a regionally accredited post-secondary educational institution and/or a health care institution accredited by an organization recognized by the department;
5. submit letters of intent from qualified providers of clinical and field internship experience;

#### Advanced Course Coordinators Must Meet The Following:

1. have an associate degree, a bachelor degree, or an advanced degree;
2. have been a certified EMS instructor for at least four consecutive years or as a basic course coordinator for two consecutive years;
3. have documented not less than 240 hours of instruction for initial EMS certificants;
4. submit documentation of positive evaluations as a certified instructor or as a basic coordinator;
5. be affiliated with and operate under the supervision of a regionally accredited post-secondary educational institution, a health care institution accredited by an organization recognized by the department, or another entity approved by the department to sponsor an advanced training program in accordance with §157.32 of this title (relating to EMS Education Program and Course Approval);
6. submit a letter of intent from qualified providers of clinical and field internship experience;

The DSHS certification application process is a separate process from course registration. Once you have registered DSHS will contact you about the certification application process and what documentation must be submitted.