

**MOODY GARDENS HOTEL AND CONVENTION CENTER  
ELECTRICAL SERVICE ORDER FORM**

Return to: Moody Gardens  
Attn: Catering Department  
Seven Hope Boulevard  
Galveston, TX 77554  
Fax: (409) 683-4936

Will accept cash, checks, MasterCard, Visa,  
and American Express.

MC# \_\_\_\_\_ Exp. \_\_\_/\_\_\_  
VISA# \_\_\_\_\_ Exp. \_\_\_/\_\_\_  
AMEX# \_\_\_\_\_ Exp. \_\_\_/\_\_\_  
DISC# \_\_\_\_\_ Exp. \_\_\_/\_\_\_

Please call with any questions:  
lhuff@moodygardens.org  
(800) 582-4673, ext. 4419

CARD NAME \_\_\_\_\_

(please print)

SIGNATURE \_\_\_\_\_

Name of Exhibition or Show: \_\_\_\_\_ Booth # \_\_\_\_\_

Firm Name: \_\_\_\_\_ Phone \_\_\_\_\_

Address: \_\_\_\_\_ Date of Show \_\_\_\_\_

Ordered By: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(please print)

**FOR GUARANTEED SERVICE, ORDERS MUST BE PLACED 30 DAYS IN ADVANCE**

Rates quoted below cover only the bringing of service to the booth and does include connecting equipment or special wiring.

All wiring or electrical work on exhibitors display will be charged on a time and material basis.

Proper tagging of equipment to indicate voltage, phase, current, etc. are exhibitors' responsibility.

Power turned on one (1) hour before show opening and to be turned off at show closing. If power is required before or after these hours, special arrangements must be made with the Hotel.

QTY	REQUIREMENTS (PER OUTLET)	UNIT PRICE	TOTAL
	Outlets to 1000 watts – 120 volts – Single Phase	\$40.00	
	Outlets to 2000 watts – 120 volts – Single Phase	\$60.00	
	Outlets to 3000 watts – 208 volts – Single Phase	\$80.00	
	Outlets to 6000 watts – 208 volts – Single Phase	\$90.00	
	Additional Extension Cord	\$16.23	
	Power Strip	\$10.82	
	Phone Line / Hard Wired Internet	\$162.38	
	Air (Per Day Usage)	\$40.00	

**Drayage: Any item shipped to Moody Gardens under 10 lbs. will cost \$25.00 per item. Charges must be guaranteed by credit card.**

**All other crated material over 10 lbs. that does not require additional handling or special handling will cost \$45.00.**

**There will be a \$300.00 charge to deliver heavy equipment or anything that involves special handling.**

**\*WE PREFER DRAYAGE TO BE HANDLED BY THE DECORATOR\***